

February 24th, 2022

Medical Office Administrative Assistant Announcement

Dear Student,

Charter College has received notification from our institutional accreditor, ABHES, that the Medical Office Administrative Assistant (MOAA) program has been Withdrawn from Program Approval.

This letter serves as a notification of the Withdrawal of Program Approval and teach out plan. Effective immediately, Charter College is no longer enrolling new students into the MOAA program. We will continue to support currently enrolled students until their graduation on or before November 27<sup>th</sup>, 2022. It is critical that you maintain your set schedule to graduate. If this schedule is broken by dropping from the school or failing a course, you are at risk of being unable to complete this certificate and graduate.

Additional questions should be directed to me by phone at 509-542-2049 or email at [tracy.mcclenathan@prospecteducation.com](mailto:tracy.mcclenathan@prospecteducation.com).

Respectfully,

Tracy McClenathan

Vice President of Student Services

Charter College