



Transmitted by electronic mail only: gabriel.gonzales@chartercollege.edu

August 11, 2022

Mr. Gabriel Gonzales
Campus Manager
Charter College
2221 East Northern Lights Boulevard, Suite 120
Anchorage, AK 99508

Dear Mr. Gonzales:

Charter College, Anchorage, Alaska, ID#: I-387
Charter College, Pasco, Washington, ID#: I-387-04
Charter College, Vancouver, Washington, ID#: I-387-06
Charter College, Oxnard, California, ID#: I-387-10

The Commission, at its July 2022 meeting, reviewed the record¹ of your application for a grant of accreditation. Based on review and discussion, the Commission acted to grant the institution accreditation through **February 28, 2026**. This grant of accreditation includes programmatic recognition of the Medical Assisting programs.

In determining the length of the grant, the Commission has considered the overall evaluation process of the institution, including that the grant follows a deferral of accreditation and several programs are being monitored for rates below the 70% benchmark.

In accordance with the U.S. Department of Education's December 11, 2020, guidance concerning interruptions of study related to COVID-19, a limited in-person site visit is required and will be conducted as soon as practicable by an ABHES representative. Details regarding such a visit will be provided with appropriate notice.

This grant of accreditation includes the separate educational centers located at:

- **5911 Old Seward Highway, Anchorage, AK**
- **1595 Grand Avenue, Suite 230, Billings, MT**
- **1930 Brooks Street, Missoula, MT**
- **721 W. Parks Highway, Wasilla, AK**
- **595 Grant Road, Suite 5, East Wenatchee, WA**
- **2706 West Nob Hill Boulevard, Suite 106, Yakima, WA**
- **3700 Pacific Highway East, Suite 150, Fife, WA**

¹ The accreditation record includes the Application, the May 2021 Self-Evaluation Reports, the August, September, and October 2021 visitation reports, the institution's October and November 2021 responses to the visitation reports, the response to the Commission's February 2022 deferral letter, the institution's financial history, and other relevant correspondence and documentation.

- 4520 Lacey Boulevard SE, Suite 40, Lacey, WA
- 3030 E. 20th Street, Farmington, NM
- 19034 Soledad Canyon Road, Canyon Country, CA
- 43141 Business Center Parkway, Suite 109, Lancaster, CA

The following programs are included in this grant of accreditation:

ANCHORAGE, ALASKA (ID#: I-387)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours* <input type="checkbox"/> quarter <input type="checkbox"/> semester	Method of Delivery	Credential Awarded
Allied Health	380	20	90 quarter	Blended; Full Distance Education	Associate of Applied Science
Applied Technology**	385	20	90 quarter	Full Distance Education	Associate of Applied Science
Business Administration	380	20	90 quarter	Blended; Full Distance Education	Associate of Applied Science
Business Administration	920	50	180 quarter	Blended; Full Distance Education	Bachelor of Science
Business Management	1070	60	102 quarter	Full Distance Education	Associate of Applied Science
Business Office Administration	695	40	66 quarter	Blended; Full Distance Education	Certificate
Computer Aided Design	800	40	66 quarter	Full Distance Education	Certificate
Computer Information Systems	2030	100	180 quarter	Blended; Full Distance Education	Bachelor of Science
Computer Networking Systems	1280	60	109 quarter	Blended; Full Distance Education	Associate of Applied Science
Cybersecurity	1155	60	108 quarter	Full Distance Education	Associate of Applied Science
Health Care Administration	1100	60	196.5 quarter	Blended; Full Distance Education	Bachelor of Science
Health Technology Management	1090	60	198 quarter	Full Distance Education	Bachelor of Science
Health Unit Coordinator	675	40	66 quarter	Full Distance Education	Certificate
Heating, Ventilation, Air Conditioning, and Refrigeration	790	40	66 quarter	Blended	Certificate

Medical Assistant	600	30	90 quarter	Blended	Associate of Applied Science
Medical Assistant	840	40	64 quarter	Blended	Certificate
Medical Billing and Coding	1115	60	102 quarter	Full Distance Education	Associate of Applied Science
Medical Billing and Coding (Degree Completion)	600	30	90 quarter	Full Distance Education	Associate of Applied Science
Medical Office Administrative Assistant	710	40	67 quarter	Blended; Full Distance Education	Certificate
Nursing	1570	80	108 quarter	Residential; Blended	Associate of Applied Science
Phlebotomy	110	10	9 semester	Blended	Diploma
Welding	770	40	66 quarter	Blended	Certificate

*Based on required academic conversions outlined in IV.G.1. of the *Accreditation Manual*.

**The Applied Technology – Associate of Applied Science program was approved on August 2, 2022 and it had not commenced at the time of the comprehensive site visit; therefore, it was not reviewed. In accordance with Section III.B.1.vi. of the *Accreditation Manual*, an on-site evaluation may be required when new programs appear to have a significant impact on institutional operations, including faculty, learning resources, facilities, and budget. An on-site evaluation by an appropriate subject specialist and Commission representative may be directed by the Commission. As a reminder, if a program does not commence within twelve months of approval, then the institution should submit a *Notification of Discontinuation of Program and/or Delivery Method* due to inactivity.

PASCO, WASHINGTON (ID#: I-387-04)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours*	Method of Delivery	Credential Awarded
			<input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester		
Dental Assisting**	850	40	63	Blended	Certificate
Heating, Ventilation, Air Conditioning, and Refrigeration	790	40	66	Blended	Certificate
Medical Assistant	840	40	64	Blended	Certificate

*Based on required academic conversions outlined in IV.G.1. of the *Accreditation Manual*.

**The Dental Assisting program complies with standards outlined in Chapter VIII- DA I of the *Accreditation Manual*.

VANCOUVER, WASHINGTON (ID#: I-387-06)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours*	Method of Delivery	Credential Awarded
			<input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester		
Allied Health	380	20	90	Blended; Full Distance Education	Associate of Applied Science
Applied Technology	385	20	90	Blended; Full Distance Education	Associate of Applied Science

Business Administration	380	20	90	Blended; Full Distance Education	Associate of Applied Science
Business Administration	920	50	180	Blended; Full Distance Education	Bachelor of Science
Business Management	1070	60	102	Full Distance Education	Associate of Applied Science
Business Office Administration	695	40	66	Full Distance Education	Certificate
Computer Aided Design	800	40	66	Full Distance Education	Certificate
Computer Information Systems	2030	100	180	Blended; Full Distance Education	Bachelor of Science
Computer Networking Systems	1280	60	109	Blended; Full Distance Education	Associate of Applied Science
Cybersecurity	1150	60	108	Full Distance Education	Associate of Applied Science
Dental Assisting**	850	40	63	Blended	Certificate
Health Care Administration	1100	60	196.5	Blended; Full Distance Education	Bachelor of Science
Health Technology Management	1090	60	198	Full Distance Education	Bachelor of Science
Health Unit Coordinator	675	40	66	Full Distance Education	Certificate
Heating, Ventilation, Air Conditioning, and Refrigeration	790	40	66	Blended	Certificate
Medical Assistant	600	30	90	Blended	Associate of Applied Science
Medical Assistant	840	40	64	Blended	Certificate
Medical Billing and Coding	1180	60	108	Full Distance Education	Associate of Applied Science
Medical Billing and Coding (Degree Completion)	600	30	90	Full Distance Education	Associate of Applied Science
Paralegal	1110	60	108	Full Distance Education	Associate of Applied Science
Pharmacy Technician	830	40	64	Blended	Certificate
Phlebotomy	110	10	9	Blended	Diploma
Veterinary Assistant	860	40	63	Blended	Certificate
Welding	770	40	66	Blended	Certificate

*Based on required academic conversions outlined in IV.G.1. of the *Accreditation Manual*.

**The Dental Assisting program complies with standards outlined in Chapter VIII - DA I of the *Accreditation Manual*.

PROGRAM IN TEACH-OUT:

VANCOUVER, WASHINGTON (ID#: I-387-06)

Program	Total Clock Hours	Credential Awarded	Projected Date of Last Graduate
Medical Office Administrative Assistant	775	Certificate	November 27, 2022

Note: The institution is required to submit information on a quarterly basis regarding programs in teach-out. Upon completion of the teach out, the institution is reminded to submit a Notification of Discontinuation of Program and/or Delivery Method which can be found at <https://abhес.org/resources/#Forms>.

OXNARD, CALIFORNIA (ID#: I-387-10)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours*	Method of Delivery	Credential Awarded
			<input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester		
Business Management	1135	60	108	Full Distance Education	Associate in Applied Science
Dental Assisting**	850	40	63	Blended	Certificate
Health Technology Management	1090	60	198	Full Distance Education	Bachelor of Science
Heating, Ventilation, Air Conditioning, and Refrigeration	790	40	66	Blended	Certificate
Medical Assistant	600	30	90	Blended	Associate of Applied Science
Medical Assistant	840	40	64	Blended	Certificate
Veterinary Assistant	860	40	63	Blended	Certificate

*Based on required academic conversions outlined in IV.G.1. of the *Accreditation Manual*.

**The Dental Assisting program complies with standards outlined in Chapter VIII - DA I of the *Accreditation Manual*.

You are reminded to notify the ABHES office of any changes in program content, including total hours, courses, or credit hours in the current program(s) or change in delivery method (e.g., residential to distance or vice versa) prior to implementation.

The current ownership, as currently approved, is as follows:

Charter College – Limited Liability Company

Ownership Structure

Prospect Education, LLC – 100%

A certificate of accreditation is attached to this communication. Please contact the ABHES office if you would like an electronic copy of ABHES logos. When publicizing your accredited status, you must use one of the statements as described in the *Accreditation Manual*.

Accreditation by ABHES signifies that the institution has met the eligibility criteria and evaluation standards of ABHES as evidenced during its most recent on-site review and continues to comply with the policies and procedures for maintenance of accreditation as established by ABHES.

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As a reminder, continuous compliance is a requirement to maintain accreditation. The Commission can withdraw accreditation at any time if it determines that an institution is not complying with its policies or standards. **There is a maximum timeframe for required compliance (see Chapter III, Section C of the *Accreditation Manual*).** This includes instances where the retention, licensing, or employment rates fall below 70 percent as reported on the program's annual report or when the reported rates cannot be validated.

Institutions accredited by ABHES must submit audited financial statements to the Commission no later than six months after the institution's fiscal year end. See Chapter III, Section A, Subsection 10 in the *Accreditation Manual* for more information.

While ABHES is recognized by the U.S. Secretary of Education, various credentialing bodies, and postsecondary institutions throughout the country, accreditation does not guarantee Title IV or other financial aid eligibility, credentialing opportunities for graduates, or the ability to transfer credits to other institutions.

As applicable, the institution is encouraged to correspond directly with the U.S. Department of Education and to maintain continuous awareness and understanding of the rules and regulations governing eligibility and continued participation in federal financial aid programs.

The U.S. Department of Education, the appropriate State licensing or authorizing agency, the appropriate accrediting agency, and the public have been notified of this action in compliance with 34 Code of Federal Regulations § 602.26 *et seq* and Chapter III of the *Accreditation Manual*.

Please use the **ABHES identification number** above on all correspondence sent to ABHES. If you have any questions concerning this correspondence, please contact the ABHES office at (703) 917-9503.

Congratulations on achieving accreditation by ABHES!

Sincerely,

A handwritten signature in black ink that reads "India Y. Tips". The signature is written in a cursive style with a large initial "I".

India Y. Tips
Executive Director

Attachment: Certificate of Accreditation

c: Angela McCary, Charter College – Pasco
Mahala Bemis, Charter College – Vancouver
Grace Turner, Charter College – Oxnard